

Director of Children's Ministry – Atonement Lutheran Church

Mission / Purpose

To lead and develop a comprehensive children's ministry, in accordance with the vision and mission of Atonement, that will introduce children to Jesus, encourage and facilitate a maturing faith, teach and model a life of discipleship and provide a life community for children.

Necessary Core Value and Gift

All Christ-followers are called and gifted for ministry and Kingdom impact. The Director of Children's Ministry at Atonement is called and gifted to:

1. Work with and teach children.
2. Call / recruit other adults according to their gifts into children's ministry.
3. Teach, train, equip and encourage paid and volunteer children's ministry staff.

Basic Requirements:

The Director of Children's Ministry for Atonement should be a committed follower of Jesus who:

1. Strives to model a Godly life.
2. Believes the Bible is the final authority in matters of life and faith.
3. Has a good knowledge of the Bible and is hungry to gain more.
4. Has a good knowledge of basic, orthodox Christian beliefs and is committed to growing in ability to lead others and teach.
5. Loves children.
6. Has a bachelor's degree.

General Responsibilities:

1. Support and train volunteer children's ministry staff.
 - a. Recruit and train the members of Atonement who are spiritually gifted to work with and teach the Christian faith to children.
 - b. Form and articulate the vision for Children's Ministry.
 - c. Coordinate and administer Atonement's children's educational programs including Faith Factor (Sunday school) and Vacation Bible School.
 - d. Assist with the programming for the Wednesday evening children's program.
 - e. Coordinate, evaluate, and implement the curriculum for the overall

- children's educational program.
- f. Coordinate and schedule educational staff meetings.
- g. Establish a system of recognition for volunteers involved in educational ministry.
- h. Counsel educational staff regarding disciplinary issues.
- i. Consider special classes, courses, conferences, retreats, and opportunities for educational needs.
- j. Coordinate the Christian education ministry team in developing policies and program goals.
- k. Facilitate clear and open communication between education staff, assuring them of support and assistance when necessary.

2. ORGANIZATION

- a. Oversee the ordering of all materials to maintain budgetary guidelines.
- b. Publicize educational programs to the congregation.
- c. Be responsible for all educational equipment and materials including maintenance, inventory, and general accountability.
- d. Maintain a close working relationship with the pastors and staff.
- e. Prepare the annual budget request for education programs.

3. TEACHING

- a. Assist in the teaching of the First Communion class.
- b. Coordinate and assist in teaching the New Bible class.
- c. Other teaching opportunities when able.

4. CHILDREN'S MINISTRY

- a. Work with the Director of Family Ministry to facilitate monthly recreational/fellowship opportunities for children and their families.
- b. Oversee and develop overall vision for ministry with children and families in connection to the mission of Atonement "to offer Jesus Christ, a life of discipleship and a faith community to all people."